

**Town of East Haddam “Outstanding Achievement and Performance Award”
Nomination Form**

Nominee Name:

Professional Occupation/Department:

Email Address/Phone Number:

Nominator Name:

Professional Occupation/Department:

Email Address/Phone Number:

In 500 words or less, please provide the following information (you may also attach a letter of support):

- 1) Why does your nominee deserve to be awarded? What workplace achievements and/or performance beyond normal expectations have they achieved?
- 2) If the nomination is based on leadership, please describe how this leadership contributed to the success of coworkers and the Town of East Haddam as a whole.
- 3) Provide any other information about your nominee that you feel qualifies your nominee for this award.